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UNITED NATIONS CHILDREN'S FUND
Executive Board
Winter organizational/first regular session
14-16 February 1994

PROVISIONAL AGENDA

1. Opening of the session.

2. Election of the officers of the Board.

3. Adoption of the agenda.

4. Participation of observers at present session.

5. Opening remarks by the Executive Director.

6. Possible elections for vacancies on UNESCO/UNICEF Joint Committee on Education (JCE).

7. Recommendation to the Executive Board for programme cooperation: UNICEF Maurice Pate Award (E/ICEF/1994/P/L.1).

8. Revised proposal for an administrative and management review of UNICEF (E/ICEF/1994/AB/L.1).

9. Recommendation to the Executive Board: Emergency Programme Fund (E/ICEF/1994/P/L.2).

10. Implementation of General Assembly resolution on further measures for restructuring and revitalization of the United Nations in the economic, social and related fields (48/162) as regards the UNICEF Executive Board:

    (a) Timing, duration and focus of 1994 annual session;

    (b) Periodicity, timing and duration of regular sessions;

    (c) Issues requiring Board decisions at April-May 1994 (annual) session:

        (i) Proposals for UNICEF cooperation and programme reviews (including country programme recommendations, regional, interregional and others, including the International Child Development Centre and the "round-up" paper);

        (ii) Medium-term plan, including financial medium-term plan, for the period 1994-1997;

        (iii) UNICEF policy on women in development and its contribution to the Fourth World Conference on Women;

(iv) Greeting Card and related operations (GCO) 1994 work plan and proposed budget and a review of GCO currently located in Manhattan;

(v) Use of general resources for projects approved for supplementary funding;

(d) Issues requiring Board decisions that can be taken at a later date:

(i) Report on the further elaboration of the UNICEF health strategy;

(ii) UNICEF contribution to the World Summit for Social Development;

(iii) Report of the UNICEF/WHO Joint Committee on Health Policy;

(iv) Report on the UNESCO/UNICEF Joint Committee on Education;

(v) Report on the UNICEF Supply Division as a cost centre

(vi) Review of the structure and adequacy of the UNICEF recovery policy;

(vii) Report on projections for the future levels of UNICEF headquarters staff;

(viii) Interim assessment of the management review of UNICEF;

(e) Reports/issues for Board review and/or noting at annual session/regular sessions

(i) Report of the Executive Director (Parts I and II);

(ii) Ensuring child survival, protection and development in Africa;

(iii) Progress report on follow-up to the World Summit for Children;

(iv) Evaluation of the sustainability of activities, the results achieved, and the long-term impact on the situation of the population and on national capacity-building;

(v) Analysis of the responses received on the issues covered in the multi-donor evaluation and results of the open-ended working group;

(vi) Savings and cancellations;

(vii) Report on the use of global funds, including the Interregional Fund for Programme Preparation, Promotion and Evaluation;

(viii) Emergency operations, including the use of the Emergency Programme Fund;

(ix) Regional reports;

(x) Financial reports;

(xi) GCO financial reports;

(xii) Contributions from Governments and other sources;

(xiii) Reports on field visits by Board members;

(f) Agendas for 1994 Board annual and regular sessions;*

(g) Review of reporting requirements (A/AC/172/INF/15 and A/48/222);

(h) Rules of procedure;

(i) Construction of conference facilities on UNICEF headquarters premises.

11. Future work and procedures of the Executive Board:

(a) Analysis of the electronic transfer of Executive Board documentation (E/ICEF/1994/L.2);

(b) Elimination of summary records (A/48/222);

(c) Issuance of country programme recommendations in working languages only, except when language of country concerned is among remaining three official languages;

(d) Participation of observers at future sessions;

12. Other business.

List of documents

		Document number
1.	Issues for the 1994 Executive Board annual and regular sessions	EB/1994/09
2.	Status of documentation for the 1994 Executive Board annual and regular sessions	E/ICEF/1994/INF/1
3.	Recommendation to the Executive Board for programme cooperation: UNICEF Maurice Pate Award	E/ICEF/1994/P/L.1

* The attention of delegations is drawn to the fact that the provisional annotated agendas of the plenary meetings and of the two committees as contained in the annex follow the same format of the existing structure of Executive Board proceedings and are intended only as a point of reference for the Board's deliberation on this agenda item.

4.	Revised proposal for an administrative and management review of UNICEF	E/ICEF/1994/AB/L.1
5.	Recommendation to the Executive Board: Emergency Programme Fund	E/ICEF/1994/P/L.2
6.	Analysis of the electronic transfer of Executive Board documentation	E/ICEF/1994/L.2
7.	Rules of procedure	E/ICEF/177/Rev.5 and Corr. 1
8.	United Nations General Assembly resolution on further measures for the restructuring and revitalization of the United Nations in the economic, social and related fields	48/162
9.	Resolutions, guidelines and regulations on the use of conference-servicing resources and control and limitation of documentation	A/AC.172/INF/15
10.	Pattern of conferences	48/222

ANNEX

PROVISIONAL ANNOTATED AGENDA FOR PLENARY MEETINGS

1. Adoption of the agenda

Introductory statements will be made by the Chairman of the Executive Board and the Executive Director.

2. General debate

As a basis for the debate, the Executive Board will have before it, inter alia, the following documents:

Document subject	E/ICEF/1994/
Report of the Executive Director	2 (Parts I and II and Part II/Add.1)
Report on follow-up to the World Summit for Children	12
Evaluation of the sustainability of activities, the results achieved and the long-term impact on the situation of the population and on national capacity-building	L.3
Ensuring child survival, protection and development in Africa	L.4
UNICEF policy on women in development and its contribution to the Fourth World Conference on Women	L.5
Report on the further elaboration of the UNICEF health strategy	L.6
Analysis of responses received on issues covered in the multi-donor evaluation and results of open-ended working group	L.7
UNICEF contribution to the World Summit for Social Development	L.8
International Child Development Centre	L.9
UNICEF and the restructuring and revitalization of the United Nations	L.14

A compilation of summaries of major policy documents is contained in document E/ICEF/1994/L.12. The attention of delegations is also drawn to the State of the World's Children Report, 1994 and the 1994 UNICEF Annual Report, which contain useful background information.

3. Statements by the chairmen of the Programme Committee and the Committee on Administration and Finance

The recommendations of the Programme Committee and the Committee on Administration and Finance requiring Executive Board approval will be presented to the plenary session in brief statements by the respective committee chairmen.

4. Adoption of resolutions and decisions

The Chairman of the Executive Board will present to the plenary the results of negotiations on draft resolutions and decisions that are not included in committee statements.

5. Preparation for future sessions and review of documentation

Under this item, delegations are invited to make suggestions regarding substantive matters and documentation proposed for the 1995 and subsequent sessions and on the conduct of business at the 1995 session. Within this context, delegations will have before them documents E/ICEF/1994/CRP.5, which summarizes steps taken by the Board since 1984 on this subject, and E/ICEF/1994/CRP.3, which provides a table indicating the subjects included in the agenda for the years 1993-1996. These should be examined in conjunction with decision 1993/2 (E/ICEF/1993/14) on future work and procedures of the Executive Board.

6. Other business

7. Concluding remarks

Concluding remarks will be made by the Executive Director and the Chairman of the Executive Board.

PROVISIONAL ANNOTATED AGENDA FOR THE PROGRAMME COMMITTEE,
27 APRIL-2 MAY 1994

1. Adoption of the agenda

2. Medium-term plan, 1994-1997

Programme objectives
[for review and Board approval]

The medium-term plan (E/ICEF/1994/3) sets out UNICEF programme priorities, as well as planned activities and approaches.

3. UNICEF health strategy
[for review and Board approval]

At its 1992 session (decision 1992/22), the Executive Board, in the context of the Bamako Initiative, called for further elaboration of the UNICEF health strategy and a progress report on the implementation of the Initiative to be presented at the 1994 regular Board session. The report is contained in document E/ICEF/1994/L.6 which is submitted to the Board for review and approval.

4. UNICEF policy on women in development
[for review and Board approval]

The report on UNICEF policy on women in development and its contribution to the Fourth World Conference on Women (E/ICEF/1994/L.5) is presented to the Executive Board for review and approval.

5. Ensuring child survival, protection and development in Africa
[for review]

In accordance with Executive Board decision 1993/4, a progress report on the implementation of the current and prior decisions ensuring child survival, protection and development in Africa (E/ICEF/1994/L.4) is presented to the Executive Board for review.

6. Proposals for UNICEF cooperation and programme reviews
[for review and Board approval]

Some 60 country programme proposals for UNICEF cooperation, among other submissions, will be submitted to the Board for approval. UNICEF cooperation will cover:

(a) Africa:

(i) Eastern and Southern Africa;

(ii) West and Central Africa;

(b) The Americas and the Caribbean;

(c) Middle East and North Africa;

(d) Asia:

(i) East Asia and the Pacific;

(ii) South Asia;

(e) Central and Eastern Europe and the new independent States;

(f) Interregional and others, including the International Child Development Centre.

At the outset of the Committee's consideration of the programme reviews, the appropriate regional director will provide a brief regional overview and comments on the country programmes. In response to wishes expressed by several Board members, there will be only three in-depth country presentations (one each from Africa, Asia and the Americas) and the Committee will take each full country programme recommendation individually, rather than collectively, as in the past. Secondary components will be approved on a regional basis. There will, of course, be opportunities outside the scheduled meetings of the Executive Board for interested Board members to have informal discussions with the regional directors and other field staff present. As in past years, informal meetings on topics of particular interest to the Board will be scheduled between 9 a.m. and 10 a.m. during the session.

Individual country programme recommendations and regional, interregional and subregional recommendations are issued in documents E/ICEF/1994/P/L.4 to E/ICEF/1994/P/L.39. The summary of 1994 recommendations for general resources and supplementary funding programmes (known informally as the "round-up" paper) is contained in document E/ICEF/1994/P/L.3 and Add.1. The report on the use of global funds, including the Interregional Fund for Programme Preparation, Promotion and Evaluation is contained in document E/ICEF/1994/P/L.40, the report on the use of general resources for projects approved for supplementary funding is contained in document E/ICEF/1994/P/L.41 and the report on the reduction of outstanding balances through savings or cancellations and funds to cover overexpenditure on approved projects is contained in document E/ICEF/1994/P/L.42. A progress report on the International Child Development Centre and its recommendation is contained in document E/ICEF/1994/L.9.

A report on the emergency operations, including the use of the Emergency Programme Fund is contained in document E/ICEF/1994/11. Regional reports are contained in documents E/ICEF/1994/4 to E/ICEF/1994/10.

7. UNICEF evaluation process
[for review]

(a) Pursuant to its decision 1992/24, which called for a three- or four-year thematic rolling evaluation plan to be established, the Executive Board at its 1993 session (decision 1993/5) requested a report on evaluation of the sustainability of activities and of the results achieved, and the long-term impact on the situation of the population and on national capacity-building, including a summary of the results of UNICEF programme and project evaluations. In addition, as part of the review, the Board also requested the Executive Director to report on the status of the refinement of the UNICEF evaluation information system. This report is presented to the 1994 session for review as document E/ICEF/1994/L.3.

(b) In response to decision 1993/6, an analysis of the responses received on the issues covered in the multi-donor evaluation and results of open-ended working group (E/ICEF/1994/L.7) is submitted to the 1994 session for review.

8. UNICEF contribution to the World Summit for Social Development
[for review and Board approval]

A report on UNICEF contribution to the World Summit for Social Development (E/ICEF/1994/L.8) is presented to the 1994 session for review and Board approval.

9. UNICEF and United Nations restructuring
[for review]

The report on UNICEF and United Nations restructuring (E/ICEF/1994/L.14) is submitted to the 1994 session for review.

10. UNICEF/WHO Joint Committee on Health Policy
[for review and Board approval]

The report of the meeting of the UNICEF/WHO Joint Committee on Health Policy, held at Geneva on 27-28 January 1994 and the recommendation of the Executive Director are contained in document E/ICEF/1994/L.10.

11. Other business

PROVISIONAL ANNOTATED AGENDA FOR THE COMMITTEE ON ADMINISTRATION AND FINANCE, 2-4 MAY 1994

1. Adoption of the agenda

2. Financial medium-term plan, 1994-1997
[for review and Board approval]

The medium-term plan (E/ICEF/1994/3) contains the financial plan for the period 1994-1997 for the committee's consideration.

3. Financial reports
[for review and noting]

These reports include:

(a) The financial report and statements for the biennium ended 31 December 1993 (E/ICEF/1994/AB/L.7);

(b) Report to the United Nations Board of Auditors and the Advisory Committee on Administrative and Budgetary Questions (ACABQ) regarding specific measures taken to implement previous recommendations of the Board of Auditors (E/ICEF/1994/AB/L.3);

(c) Review of expenditures in excess of commitments and unspent commitments for completed projects financed by supplementary funds (E/ICEF/1994/AB/L.8);

4. Review of the structure and adequacy of the UNICEF recovery policy
[for review and Board approval]

The review of all elements of the structure and adequacy of the UNICEF recovery policy (E/ICEF/1994/AB/L.2) is submitted to the 1994 session for review and Board approval.

5. Report on the UNICEF Supply Division as a cost centre
[for review and Board approval]

A report on the UNICEF Supply Division as a cost centre (E/ICEF/1994/AB/L.9) is submitted to the 1994 session for review and Board approval.

6. Greeting Card and related Operations 1994 work plan and proposed budget and a review of GCO currently located in Manhattan
[for review and Board approval]

The GCO 1994 work plan and proposed budget are contained in document E/ICEF/1994/AB/L.6 and a review of GCO currently located in Manhattan (E/ICEF/1994/AB/L.10).

7. Greeting Card and related Operations financial reports
[for review and noting]

Major documents for this item are the GCO financial report for the 1992/93 season (E/ICEF/1994/AB/L.5) and the GCO provisional report of the 1993 season (E/ICEF/1994/AB/L.4).

8. Other business